

MEMORANDUM TO: Directors of Education
Supervisory Officer and Secretary-Treasurers of School Authorities
Director, Provincial Schools Branch

FROM: Frank Kelly, Executive Director, Council of Ontario Directors of Education

DATE: March 22, 2013

RE: CODE Support for the Ministry of Education Student Injury Prevention Initiative

As part of the Student Injury Prevention initiative, the Ministry of Education has engaged the Council of Ontario Directors of Education (CODE) to assist school boards with enhancing health and safety in their technological education facilities and science labs.

To assist with this work, CODE with support from the Ministry of Education has developed the following:

1. A School Board Survey

The survey will gather a provincial perspective on the status of health and safety in school board's technological education facilities and science labs. The data will help to inform CODE's work in supporting school boards with addressing the recent Ministry of Labour (MOL) inspection results.

The survey should take approximately 10 minutes and should be completed by the person in your school board who has responsibility for health and safety (i.e. Officer or Manager). To access the survey click on the link below,

<https://www.surveymonkey.com/s/VDYPHFT>

The survey will also be available on the CODE website at http://www.ontariodirectors.ca/health_and_safety.html

2. A Reporting Template

The reporting template will be used by the Ministry of Education and CODE for school boards to report on their spending and identify the impact of the funding on science labs and technological education facilities. (Please see the January 30, 2013 memorandum from George Zegarac, Deputy Minister, regarding Student Injury Prevention Initiative Funding).

The reporting template will be available by accessing the CODE website at http://www.ontariodirectors.ca/health_and_safety.html.

While submission of the reporting templates is not required until September 13, 2013 and February 28, 2014, having the template available at this time will assist boards to begin the process of collecting information in advance of the submission dates.

Thank you in advance for your co-operation. The CODE Health and Safety Team looks forward to working with you during the coming year. Should you have any questions or concerns, please feel free to contact the Council of Ontario Directors of Education office by telephone at 905 845 4254 or by e mail at frank_kelly@OPSOA.org